

Position Title	Co-Concertmaster
Responsible to:	Chief Executive

NZSO Vision, Mission & Values

Vision

The NZSO is Aotearoa New Zealand’s most loved entertainment brand.

Mission

To delight, surprise and excite Aotearoa New Zealand through memorable musical experiences

Values

Fresh	We play old music like it was written yesterday and inhabit new music in a way that’s familiar
Fearless	We are not constrained by convention or location
In Front	We are world-class in everything we do
He Herenga Whenua	Inspired by, and connected to this awe- inspiring country, we take excellence and turn it into a shared experience for all New Zealanders

Position Purpose

To be an inspirational and positive leader of the NZSO, specifically:

- To lead the NZSO or play 3rd Chair as rostered at rehearsals, concerts, recordings and other activities as set out in the orchestra's schedule.

Working Relationships

- Music Director (Principal Conductor/ Titled Conductors)
- Guest Artists (Conductors, Soloists)
- Concertmaster, Section Principals and Players
- NZSO Support Staff
- Sponsors of the NZSO
- Key stakeholders of the NZSO
- Representatives from other orchestras and Music Schools

Key accountabilities	Deliverables/ Outcomes
Play	<ul style="list-style-type: none"> • Lead the NZSO or play 3rd Chair as rostered during rehearsals, concerts, recordings and other activities as outlined in the NZSO schedule • Deputise for the Concertmaster as required • Play other positions, including off-stage, as directed by the Concertmaster or Conductor.
Preparation	<ul style="list-style-type: none"> • Mark bowings in first desk string parts when required in accordance with deadlines set by the Music Library • Prepare, rehearse and perform relevant parts and solos in advance of the first rehearsal and as required
Leadership	<ul style="list-style-type: none"> • With the Concertmaster, collaborate with the Music Director, Chief Conductor/ Titled Conductors, Chief Executive and conductors in achieving the highest artistic standards. • Demonstrate the highest standard of behaviours and professionalism, providing a positive leadership example both internally and externally • With the Concertmaster take initial responsibility for maintaining the behaviours and professionalism of the Section and Orchestra and assist with resolving grievance and disciplinary issues • In consultation with the Concertmaster, support the professional development and performance management processes with all musicians, specifically for Section Principals and first violin players • Assist as required in the selection of young musicians and in the planning and supervision of their training in the National Youth Orchestra
Other Responsibilities	<ul style="list-style-type: none"> • Be available when required for consultation with the Chief Executive, Director: Orchestra Delivery or Concertmaster on professional matters affecting the orchestra • Manage the rostering system for the 1st Violin Section in liaison with the Orchestra Delivery team ensuring fair and reasonable rostering of players • Attend management meetings as required, • Attend sponsor/ donor/ stakeholder functions, as appropriate. • Undertake promotional activities consistent with the Employee's capacity as a professional musician and as agreed • Have an oversight of general NZSO business • Participate in appropriate education activities as scheduled or as agreed • Assist the Concertmaster in the preparation of suitable audition material for auditions and casual assessments relevant to the section and consult with the Concertmaster and Orchestra Delivery team on the engagement of casual musicians • Other duties as may be agreed between the parties.

Key accountabilities	Deliverables/ Outcomes
Health and Safety (for self)	<ul style="list-style-type: none">• Work safely and take responsibility for keep self and colleagues free from harm• Report all incidents and hazards promptly and know what to do in an emergency• Cooperate in implementing return to work plans and contribute to a safe and healthy workplace for all NZSO staff• Be aware of and follow all requirements in the Health and Safety and Personnel Manual policies and procedures.