

Chief Executive Expense Disclosure

Organisation Name	New Zealand Symphony Orchestra
Chief Executive	Christopher Blake
Disclosure period	1 July 2016 to 30 June 2017

International, domestic and local travel expenses

All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)**

Date(s)	Cost (NZ\$) (exc GST)	Purpose of trip (eg attending XYZ conference for 3 days)****	Nature (eg hotel, airfares, taxis, meals & for how many people, other costs)
13.05-17.06.2017	13935.83	U.K. and U.S.A. Routine meetings with NZSO's agencies in London to source conductors and artists, and negotiate engagements. Meetings, information gathering, and concert attendance with four US orchestras and two major performing arts centres. Meetings with New York artists' agencies. Attendance at the League of American Orchestras Conference in Detroit.	Airfares
	1334.39		Transport
	1341.56		Meals
	9082.10		Accommodation
	980.87		LoAO Registration
	510.16		Concert Tickets

Sub total **\$27,184.91**

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)	Cost (\$) (exc GST)	Purpose (eg visiting district office for two days...) ****	Nature (eg hotel, airfare, meals & for how many people, other costs)
09.07.2016	489.39	Sir Andrew Davis: Illuminations in Auckland	Accommodation Transport
22.07.2016	797.57	Edo de Waart's Masterworks: Mozart and Strauss in Auckland	Accommodation Transport
27.07.2016	89.30	Edo de Waart's Masterworks: Haydn and Mozart in Christchurch	Transport
28.07.2016	291.65	Edo de Waart's Masterworks: Haydn and Mozart in Dunedin	Accommodation Transport
04.08.2016	832.26	Edo de Waart's Masterworks: Strauss: Four Last Songs in	Airfares Accommodation
13.08.2016	169.57	Symphonic Feast with NZSO, Palliser Estate and Café Medici	Accommodation
08.09.2016	764.35	NZSO Foundation meeting and Swing into Spring in Auckland	Airfares Accommodation Transport
14.09.2016	705.13	Swing into Spring in Christchurch	Airfares Transport
04.10.2016	387.74	Bold Worlds: New Frontiers in Christchurch	Airfares Transport
07.10.2016	753.96	Bold Worlds: New Frontiers in Auckland	Airfares Accommodation
13.10.2016	287.04	NZSO Sponsors' Symposium in Auckland	Airfares Transport
26.10.2016	741.57	Edo de Waart's Masterworks: Mozart and Elgar in Dunedin	Airfares Accommodation
04.11.2016	964.53	Edo de Waart's Masterworks: Mozart and Elgar in Auckland	Airfares Accommodation
24.02.2017	522.43	Summer Pops with The Modern Maori Quartet in Auckland	Airfares Transport
02.03.2017	446.46	Summer Pops with The Modern Maori Quartet in Dunedin	Airfares Accommodation

03.03.2017	525.03	Summer Pops with The Modern Maori Quartet in Christchurch	Airfares Transport
31.03.2017	401.74	Edo de Waart's Masterworks: Mozart and Beethoven in Auckland	Airfares Accommodation Transport
04.04.2017	412.43	Edo de Waart's Masterworks: Mozart and Beethoven in Christchurch	Airfares Transport
06.05.2017	772.43	Aotearoa Plus: Farr, Adams and Boulez in Auckland	Airfares Accommodation Transport
13.05.2017	497.04	The NZSO Foundation Board Meeting in Auckland	Accommodation Transport
21.06.2017	438.43	Schumann and Barber in Christchurch	Airfares Transport
Sub total \$11,290.05			
Local Travel (within City, excluding travel to airport)			
Date	Cost (\$) (exc GST)	Purpose (eg meeting with Minister) ****	Nature (eg taxi, parking, bus)
08.07.2016	29.39	CE transport from Sir Andrew Davis: Illuminations	Taxi
29.07.2016	11.91	CE meeting with VC of VUW Grant Guilford re. Town Hall project	Taxi
30.07.2016	25.83	CE transport to Edo De Waart's Masterworks: Mozart and Strauss	Taxi
30.07.2016	27.74	CE transport from Edo De Waart's Masterworks: Mozart and Strauss	Taxi
06.08.2016	26.87	CE transport to Edo De Waart's Masterworks: Strauss: Four Last Songs	Taxi
06.08.2016	27.91	CE transport from Edo De Waart's Masterworks: Strauss: Four Last Songs	Taxi

31.08.2016	9.83	CE transport to meeting at Minter Ellison	Taxi
03.09.2016	26.09	CE transport to Swing into Spring	Taxi
03.09.2016	26.00	CE transport from Swing into Spring	Taxi
16.09.2016	28.35	CE travel to farewell function for Peter Diessl (NZSO Board Member)	Taxi
16.09.2016	23.74	CE transport from farewell function for Peter Diessl (NZSO Board Member)	Taxi
22.09.2016	24.96	CE transport to World of Wearable Arts	Taxi
27.09.2016	29.48	CE transport to Roger Fox Big Band Vizzutti farewell function	Taxi
27.09.2016	29.74	CE transport from Roger Fox Big Band Vizzutti farewell function	Taxi
05.10.2016	15.30	CE transport from meeting with Donald Best, Chair of NZSO Board	Taxi
08.10.2016	26.09	CE transport to Bold Worlds: New Frontiers	Taxi
08.10.2016	34.09	CE transport from Bold Worlds: New Frontiers	Taxi
19.10.2016	11.13	CE transport to dinner with Edo de Waart, Music Director	Taxi
19.10.2016	11.83	CE transport from dinner with Edo de Waart, Music Director	Taxi
29.10.2016	27.22	CE transport to Edo De Waart's Masterworks: Mozart and Elgar	Taxi
29.10.2016	27.13	CE transport from Edo De Waart's Masterworks: Mozart and	Taxi
31.10.2016	15.48	to dinner with Head of Artistic Planning	Taxi

31.10.2016	11.65	CE and Music Director transport from dinner with Head of Artistic Planning	Taxi
26.11.2016	26.09	CE transport to A Symphonic Night at the Movies	Taxi
27.11.2016	30.09	CE transport from A Symphonic Night at the Movies	Taxi
09.12.2016	25.91	CE transport from Board/Senior Leadship Team Christmas	Taxi
10.12.2016	24.87	CE transport to the Messiah	Taxi
11.12.2016	25.91	CE transport from the Messiah	Taxi
15.12.2016	12.61	CE transport to meeting at Te Papa Tongarewa	Taxi
16.12.2016	24.35	CE transport from NZSO administration staff Christmas dinner	Taxi
12.12.2016	12.87	CE transport to Arts Wellington board meeting	Taxi
19.01.2017	10.00	CE transport to meeting with CE, Ministry for Culture and Heritage	Taxi
26.01.2017	15.65	CE, CFO transport to meeting with Vice Chancellor, Victoria University of Wellington	Taxi
14.01.2017	10.87	CE transport to lunch with Auckland Philharmonic Orchestra	Taxi
08.02.2017	40.70	CE transport from Westpac Trans-Tasman dinner	Taxi
06.03.2017	9.04	CE transport to Cultural Agency Chief Executive's meeting	Taxi
02.05.2017	8.09	CE transport from U3A presentation	Taxi
10.05.2017	10.52	CE transport to NZSO Forum	Taxi
Sub total		\$815.33	
Total travel expenses		\$39,290.29	

Notes			
* Headings on following tabs will pre populate with what			
** Group expenditure relating to each overseas trip			
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive			
**** Please include sufficient information to explain the trip and its costs including destination and duration.			
Sub totals and totals will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose.			

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Hospitality

All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Hospitality Offered to Third Parties

Date	Cost (\$) (exc GST)	Purpose (eg, hosting delegation from China)	Nature (what and for how many eg dinner for 5)	Reason (eg building relationships, team building)	Location/s
08.07.2016	424.87	Sir Andrew Davis: Illuminations post-concert dinner (Wellington)	CE plus guest, Head of Artistic, Sir Andrew Davis, Dame Bronwen Holdsworth plus guest	Building relationships with guest artists	WBC Restaurant
09.07.2016	433.04	Sir Andrew Davis: Illuminations post-concert dinner (Auckland)	CE plus guest, Head of Artistic, Head of Orchestra Management, Education Manager, Sir Andrew Davis	Building relationships with guest artists	Gusto at the Grand
22.07.2016	497.39	Edo De Waart's Masterworks: Mozart and Strauss post-concert dinner	CE, Head of Artistic, Head of Orchestra Management, Music Director plus four guests	Building relationships with guest artists	Gusto at the Grand
05.08.2016	399.13	Edo De Waart's Masterworks: Strauss: Four Last Songs post-concert dinner	CE, Head of Artistic, Head of Orchestra Management, Music Director, Christiane Libor (soloist)	Building relationships with guest artists	Gusto at the Grand
05.08.2016	16.17	Meeting re. compositions and performances	CE, Stanley Friedman	Meeting re. compositions and performances	Brioche Café
09.09.2016	101.13	NZSO Foundation lunch	CE, NZSO Foundation Board Members, Head of Marketing and Development, Fundraising Executive	Building relationships with NZSO Foundation	Brioche Café
14.09.2016	48.26	CE lunch with Composer John Cousins	CE, John Cousins plus two guests	Building relationships with guest artists	Supreme Coffee

07.10.2016	333.91	Bold Worlds: New Frontiers post-concert dinner	CE, Head of Orchestra Management, Anne Akiko Meyers (soloist), Fawzi (conductor)	Building relationships with guest artists	Gusto at the Grand
17.11.2016	61.39	Lunch, CE and NZIER	CE, L Kubiak (NZIER)	Building relationships with external organisations	Pravda
02.12.2016	277.19	Senior Leadership Team Christmas lunch	CE, CFO, Head of Artistic, Head of Orchestra Management, Head of Marketing and Development, Concert Master	Team building	Logan Brown
09.12.2016	931.30	NZSO Board and Senior Leadership Team Christmas lunch	CE, CFO, Head of Artistic, Head of Orchestra Management, Head of Marketing and Development, NZSO Board Members x6	Team building	Whitebait Restaurant
10.12.2016	518.26	Messiah post-concert dinner	Head of Artistic, Head of Orchestra Management, Artistic Administrator, Madeleine Pierard (soloist), Christopher Field (soloist), Henry Choo (soloist), James Clayton (soloist)	Building relationships with guest artists	WBC Restaurant
19.01.2017	67.39	Lunch, CE and Executive Director NZ Festival	CE, Executive Director of NZ Festival	Building relationships with external organisations	Pravda
14.02.2017	54.78	Lunch, CE and Auckland Philharmonic Orchestra Principal Cello	CE and Auckland Philharmonic Orchestra Principal Cello	Building relationships with external organisations	Olive Restaurant
31.03.2017	294.78	Edo De Waart's Masterworks: Mozart and Beethoven	CE, Music Director, Head of Artistic, Head of Orchestra Management	Team building	Gusto at the Grand
07.04.2017	509.57	Edo De Waart's Masterworks: Mozart and Beethoven post-concert dinner	CE plus guest, Music Director, Head of Orchestra Management plus guest, Martin Frost (soloist) plus four guests	Building relationships with guest artists.	WBC Restaurant
21.04.2017	13.91	Lunch, CE and Executive Director NZ Festival	CE, Executive Director of NZ Festival	Building relationships with external organisations	Egmont St Eatery
24.04.2017	73.91	Lunch, CE and new NZSO Board Member	CE, NZSO Board Member	Building relationships with the NZSO Board	Pravda
06.05.2017	372.17	Aotearoa Plus: Farr, Adams and Boulez post-concert dinner	CE, Head of Orchestra Management, Sebastien Hurtaud (soloist), Conductor	Building relationships with guest artists	Gusto at the Grand
Total expenses \$5,428.55					
Notes					
Third parties include people and organisations external to the public service or statutory Crown entities.					
* Headings on this tab will be pre populated with what you enter on the Travel tab					

** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose.				

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Gifts and Benefits over \$50 annual value** <i>All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation</i>				
Gifts and hospitality				
Date	Description ** (e.g. event tickets, etc)	Offered by (who made the offer?)	Estimated value (NZ\$) (exc GST / inc GST)***	Comments
Not applicable				
Total gifts & benefits	No. of items =		\$0.00	
Notes				
* Headings on this tab will be pre populated with what you enter on the Travel tab				
** All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation				
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.				
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).				
*** Mark clearly if cost include GST or not. Be consistent - all GST exclusive or all GST inclusive				
Estimated total value will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose.				

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All Other Expenses**

All other expenditure incurred by the chief executive that is not travel, hospitality or gifts

All Other Expenses

Date	Cost (\$) (exc GST)	Nature ***	Comment / explanation ***	Location
01.08.2016	51.30	Phone	July	
01.09.2016	51.30	Phone	August	
01.10.2016	51.30	Phone	September	
01.11.2016	51.30	Phone	October	
01.12.2016	51.30	Phone	November	
01.01.2017	51.30	Phone	December	
01.02.2017	51.30	Phone	January	
01.03.2017	51.30	Phone	February	
01.04.2017	51.30	Phone	March	
01.05.2017	51.30	Phone	April	
01.06.2017	51.30	Phone	May	
01.07.2017	51.30	Phone	June	
Total other expenses	\$615.60			
Notes				
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** Include eg phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else			
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive			
*** e.g. subscription part of employment agreement, development as agreed with SSC			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose.			